

## Executive Committee Meeting Minutes

### Attendees:

#### Council Members

Kristine Dreckman – Chair

Al Fagerlund – At large

Brady Werger – At large

#### Staff

Brooke Lovelace

Bill Kallestad

Lindsay Leonetti

#### Members absent:

Elyn Holton-Dean – Vice Chair

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A meeting of the Iowa Developmental Disabilities Council (DD Council) Executive Committee (EC) was held on July 10, 2020 at 9:03 a.m. via Zoom. The meeting was called to order at 3:33 p.m. by Council Chair, Kristine Dreckman.

#### [Agenda Item / Plans for next council meeting](#)

The next scheduled Council meeting is September 10, 2020. Lovelace stated that we can hold the meeting virtually via Zoom, and that we may need to meet longer than 2 hours in order to discuss the State Plan. She suggested meeting from 10:30-12 and have a 30 minute break for lunch, and then 12:30-2:00 depending on discussions.

Dreckman, Schneider, Werger, Fagerlund all agreed that the Council should meet virtually. Lovelace also suggested that the Executive Committee meet at 9:00 before the full council meeting.

#### [Agenda Item / Bid to install web cameras](#)

Lovelace received a bid from Embark IT to possibly get a web camera installed in the DD Council Office to help facilitate council meetings. The bid from Embark IT came to \$2,957. Lovelace said that council members Judy Warth and Jean Willard have this technology in their offices and suggested at the last meeting that the Council should consider getting the same one. Kallestad shared that he has experience using this technology, and thinks that it could be helpful for the Council. Schneider asked if there were other state agencies or businesses that use a camera for virtual meetings. Lovelace said she would check with Embark IT to see what other state agencies use it and she will reach out to them to get more details on how their office using this technology and if it works for them.

## Agenda Item / State Plan Executive Summary

Executive Committee members had a chance to review the State Plan Executive Summary that was provided by Solo Consultancy, LLC. All committee members thought that plan was concise, and highlighted the information the Council covered at the council meeting in June. The Council members agreed that we should continue some of the same activities, such as leadership, advocacy, employment and community living. Lovelace shared that internally we have been discussing starting an internship for a person with a disability to be part of lowans with Disabilities in Action.

**Housing:** Werger stated this is a very important issue for him. He said it's hard to find resources for this. Lovelace talked about a possible partnership between the Council and the Iowa Finance Authority. Kallestad added that important issues include accessibility to housing and what to do when someone has found housing and what resources exist if you have questions or problems. It was also suggested that this be a Make your Mark! Conference topic.

**Health:** Health was another priority mentioned frequently that the Council hasn't previous addressed. Lovelace suggested a partnership with Iowa Department of Public Health and also seeing if there isn't work on disaster preparation or emergency management the Council could also look at.

**Targeted Disparity Goal:** The committee agreed that addressing the needs of minority populations in rural areas could be the focus. Schneider suggested that when the EC presents the plan to the Council we should ask them:

- What are we, as a Council, doing right now that we need to keep doing?
- What are we doing now that we should stop doing?
- What are we need not doing, that we need to do?

Lovelace share that those similar questions were asked during the survey of the Council meeting.

Lovelace hopes to have a draft of the State Plan goals to provide to the Executive Committee in September. A separate EC meeting will have to be scheduled before the November Council meeting to discuss this as well.

#### Agenda Item /Board appointees

Lovelace shared that it could be another 3 weeks before the Governor's office appoints new members. Members that were reappointed are Judy Warth (UCEDD), Jean Willard (Title V), and Jane Hudson (DRI). The Medicaid Agency Representative has not been appointed and there are 3 family member/self-advocate positions that are vacant as well.

#### Agenda Item/New member council orientation

Lovelace would like to have a virtual board member orientation at the end of August. She would like the EC to participate as much as possible at least to introduce themselves and share why the Council is important to them. Schneider suggested the last day of August or first of September. Lovelace will send an email with a tentative orientation set for September 1, 2020.

#### Agenda Item/Council Budget

Lovelace shared that there is money that will not be spent because of the fact that Council staff is not doing any in-state or out-of-state travel. Money not spent can be re-obligated.

Obligations for 2019 are overspent, however most of the contracts that we have in place will not be able to spend all of the funds they were awarded. The Make Your Mark! Conference is now being held virtually and this is a significant cost for the Council that will not be spent. The Council will be getting additional money reallocated from the National Association of Councils on Developmental Disabilities (NACDD) because Puerto Rico is not able to spend all of their 2020 award.

In the September meeting, a 2021 budget will be presented to the council.

### Additional Items:

The Make Your Mark! Conference will now be held virtually. Sessions will be held over lunch hours in September. Registration is now open for the conference.

Lovelace has been invited by the Governor to be on the Economic Recovery Advisory Board, which was formed to measure recovery, assess the Covid-19 response, and improve the health of Iowans. There are listening sessions that will be open to the public. There is one session focusing on the needs of people with disabilities. The sessions will be held every Thursday, and Lovelace will be sending out additional information so that council members can be involved in the sessions.

Werger motioned to adjourn, Schneider seconded. Meeting adjourned at 4:22.