

March 12, 2020 Executive Committee Minutes

Attendees:

Council Members

Kristine Dreckman – Chair
Al Fagerlund – At large
Brady Werger – At large
Russell Wood – At large
Elyn Horton-Dean Via Phone

Staff

Brooke Lovelace
Lindsay Leonetti

A meeting of the Iowa Developmental Disabilities Council (DD Council) Executive Committee (EC) was held on March 12, 2020 at 9:03 a.m. the DD council office at 700 2nd Ave., Ste 101, Des Moines, IA 50309. The meeting was called to order at 9:03 a.m.

Agenda Item / PPM update Bill Kallestad accepted the position of Public Policy Manager. He has over 20 years' experience with people with disabilities and public policy work experience at the state and federal level. He will be starting on April 20, 2020.

Agenda Item / Budget Status: We are not fully staffed so expenses are lower than what the council normally reports. We have about \$200,000 of 2019 funds that the Council need to allocate and have contracts in place by September 30, 2020. Wood asked about the contracts and how they are paid. Lovelace explained that we pay our contractors as they invoice us. Some contracts are invoiced monthly, some are quarterly.

Center for Disabilities and Development (CDD) contract extension for the Community Ambassador Program: Lovelace is working with the Center for Disabilities and Development (CDD) about training another group of Community Ambassadors while using the current Ambassadors to train the new ones. Ambassadors would then selected to present on this project at events throughout the State. Also, we have budgeted money for someone to coordinate and produce a video of the presentations so that we can use it at other events and on social media. Total budget is \$117,000 as indicated on the spreadsheet handout.

Wood asked about the contract's budget, and wanted assurance that the budget is scrutinized at by both the council and the contractors. Lovelace stated that she believes that the projected budget is accurate because of levels oversight at the University of Iowa as well as the Council to ensure that the budget is monitored throughout the contract. Wood made the motion to recommend approval of the contract budget and extension to the council, Holton-Dean seconded. Motion passed with Werger abstaining.

Dreckman told the EC about Des Moines Storytelling Project. They are looking for speakers, and they have a broad range of topics. Dreckman shared that this is a good opportunity for

these ambassadors to share their story. Lovelace will look into the Des Moines Storytelling project.

Executive Committee Recruitment and Succession plans: Kristine's final year as Chair will be 2021. The EC would like to elect someone as Chair Elect and have Kristine's final year be dedicated to act as mentor the member. Wood will not be able to be on the Council any longer, which leaves us with a vacancy for an at large member.

An election committee and the reasonable accommodations committee needs to be selected today at the full council meeting.

Election committee: The Executive Committee must vote to have slate of candidates who are selected by the election committee by the May meeting. The appointee should be a member of Executive Committee and be willing to be on the election committee in order to be able to suggest members that will be effective.

Reasonable Accommodation Committee: Hudson, Schneider, Aller, and Manatt are current members.

Wood motioned, Werger seconded to have Dreckman appoint an Election Committee as well as a Reasonable Accommodation Committee today at the full council meeting. Motion passed.

DHR contract issues: Department of Human Rights (DHR) was not able to hire someone for the leadership program that was to take place during the summer. They are regrouping and proposing to be able to do 4 trainings in order to meet goals. We must spend the money by September 30, 2020. CDD is also wanting to do a youth leadership project as well, so a partnership with DHR, CDD and DD Council might be an option.

As we look ahead to sign new contracts, Wood suggested that a fewer number of contracts would be less of a burden to manage and present to the council. Possibly looking at having multiple projects under one contract to form a coalition with one person to be the manager these projects.

State Plan Discussion: Lore Solo will be attending and helping facilitate the May meeting. We will have regular council business, but the rest of the meeting will be working on the state plan. It will be very important to have full council participation. The survey will also be discussed. We have only had 101 responses so far for the survey. Dreckman suggested that we need to make other agencies aware of how the survey results will benefit them, and as a result they are more likely to fill out the survey. Lore will want to talk to the EC via conference call before the May meeting to gather information about the state plan.

Swim Team Documentary: This is a documentary about a swim team, all of whom have autism. Iowa Public Television owns the rights to movie and are partnering with ASK

Resource Center and The Autism Society to host a showing on 4/30 at The IPTV Office in Johnston. We also want to have a few volunteers to help people at the showing. More info to come on this.

July meeting: The July meeting will need to be rescheduled because Lovelace and new staff member, Bill Kallestead will be at a conference for NACDD. The new EC member who replaces Wood should consider attending as well. Wood made motion to cancel July meeting. Brady second. Motion passes. We will also do an August orientation for new members.

Motion to adjourn Werger, Fagerlund second. Meeting adjourned at 10:19

*Council staff to get a clock in the small conference room