

EXECUTIVE COMMITTEE MINUTES

Thursday, September 13, 2018

Iowa DD Council Office

MINUTES

Present: Elyn Holton-Dean, Kristine Dreckman, Hugh Kelly, Al Fagerlund, Rick Samson

Staff: Lindsay Leonetti, Brook Lovelace, Rik Shannon,

Call to Order: Council Chair Dreckman called the meeting to order at 9:02 a.m.

Technical Assistance visit: Sheryl Matney from Information and Technical Assistance Center for Councils on Developmental Disabilities visited with Council Members and Staff in August. Takeaways included: Council community engagement, need for the Council to evaluate the ED and also do a self-evaluation, the Council being more involved in the budget, and also discussed having a Council Member orientation. Sheryl will be returning in the future for a Council meeting/TA visit.

Conference Sponsorship budget: Dreckman proposed that we ask for the spending approval for sponsoring 10 conferences at \$1,000 each (\$10,000 total) – this is an increase from \$3,000. Discussed the Council giving the DD Council Staff the authority to disperse the donations according to recommendations and criteria that will be set in place by the Council at the November meeting. Reviewed and approved the Epilepsy conference sponsorship (\$1,000).

Council Staff and Support budget: “2018 Council Staff and Support” budget spreadsheet was distributed, and reviewed. ED Lovelace anticipates that by the November Council meeting, we will have a new budget spreadsheet for Council review that is easier to understand. “2019 Council Staff and Support” was distributed for review and approval. Motion to approve by Kelly, second by Samson to approve 2019 budget. Motion carries.

FY 2017 Unobligated Funds: the DD Council has about \$200K of unobligated funds, that will need to be spent obligated by 9/30/2018. This means a contract must be signed. Council staff just learned at the end of August that not all of our funds were already obligated due to guidance given to us by Sheryl Matney. There would not be enough time to put out a competitive bid to obligate funds but the council can enter into interstate governmental agreements with other state agencies without doing a competitive bid process. Staff presented three options for working with other State agencies to obligate the FY17 funds:

- Working with Iowa Vocational Rehabilitation Services in three Iowa cities to provide customized employment for lowans with disabilities
- Completing a needs assessment to determine civic engagement persons with disabilities with the Department of Human Rights
- Voter Rights: Secretary of State office and polling staff training.

Motion by Holton-Dean to approve, second by Kelly. Three projects approved and staff will move forward.

Conference Call: Dreckman suggested the EC meet via conference call to discuss bylaws before the November council meeting. This is scheduled for Tuesday, October 2, 2018 at 11:00.

Adjourn: Meeting adjourned at 9:59 a.m. Next meeting: November 8, 2018, at 9:00 a.m. in the DD Council office.